



MINUTES
ACC BOARD MEETING
Thursday, JUNE 23, 2022 VIRTUAL

Attendees: Patrick Nolan, Chair
Denise Incandela, Co-Chair
Dr. Jay Kuhlman, Secretary
Elaine Keane, Treasurer
Neil Abramson
Yonaton Aronoff
Adrian Ashby
Sarah Aucoin
Caren Fleit
Corinne Schiff

1. Opening Remarks/Welcome from Patrick Nolan, Chair

- Board voted on the Declaration to conduct a remote meeting per the notice posted on line and pasted below.
- Board voted to approve January 28, 2022 Board Meeting minutes

2. FY 22 YTD Financial Results; FY 23 Budget - Jeff Hauser, KIWI; Sandra Reina; Jenn DiClemente

Kiwi reported that total net assets are up from last year by \$1.22million which includes the property at 1906 Flushing Ave. The budget presented does not include an operating budget, interest or expenses related to 1906 Flushing Ave. Jeff reminded the board that the gap in DOH revenue and expenses will narrow as we close out the fiscal year on June 30.

Shelter revenue, giving, and event revenue totaled \$3.1m YTD FY22 compared to \$3.4m in the budget and \$2.9m in the prior year with event revenue below budget due to covid-related scheduling challenges. Other revenue consists primarily of \$180k of expenses being charged to the Flushing construction project which are being capitalized and about \$10k of dividends, interest, and unrealized gains earned on investments.

Overall organizational non-personnel expenses are in line with the budget. Personnel expenses are below budget primarily due to staff turnover and vacancies occurring throughout the year. However, contracted medical services, which includes outside vet services and per diem vet services, is over budget to adjust operations in the face of these vacancies. ACC did not need to

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draw down on its \$3million line of credit during FY22 because of timely vouchering and collections process.

DOH FY23 contract revenue is flat from FY22 at \$14.950 million. ACC's total budget for FY23 including other sources of revenue is \$18.725million.

- The Board moved and voted to approve ACC's FY23 budget

3. DOH Report on Animal Shelter Capital Projects, Mario Merlino

- Staten Island (Total Renovation) Projected phase 2 substantial completion - June 2022; Exterior landscaping completed; Phase 2 construction substantially completed, including main adoption entrance, parking lot, and dog runs.
- Brooklyn (Total Renovation) Construction project will be re-bid; anticipated Summer 2022; construction start expected Winter 2023 and move-in projected for Spring 2025
- Manhattan Pet Adoption Center (New Construction in garage) Installation of wall framing, duct work, and electrical on-going; anticipated move-in January 2023.
- Bronx Full Service Care Center (New) Design completed March 2022; construction procurement ongoing and construction start projected for Winter 2023 with completion projected for Spring 2025.
- Risa reported on the status of the Queens Full Service Care Center (New) – construction is progressing with expected completion in early Spring 2022. Some supply chain delays have slowed the work by a few months.

4. ACC Report, Risa Weinstock

ACC is experiencing a steady increase of stray and surrendered animals, which is consistent with the national trend among animal shelters. The increased intake has resulted in a high volume of animals in limited space causing a prevalence of disease at the Manhattan Care Center. ACC's response plan which includes: reducing canine overcrowding in MACC through foster, adoption, New Hope placement; prophylactic penicillin administration with assistance from the ASPCA®; closing to canine intakes and diverting those intakes to the Brooklyn care center. These efforts helped reduce the daily dog population capacity from over 100 to an average of 50. Other responses included increased biosecurity (PPE) and environmental sampling of the facility to identify pathogens.

To reduce intake and to help community pet owners avoid surrender, ACC has continued its community resource program, delivering over 50,000 lbs. of free pet food, free vaccines and other medical and behavioral resources to people in need. The program also added the position of Special Case Advocate through a grant from the ASPCA. This position navigates the human side of animal welfare from a social services perspective. Since its inception in April 2022 the team has amassed 67 cases primarily focused on helping pet owners facing homelessness, eviction and hospitalization.

ACC highlighted the work it is doing to promote animal protection legislation locally and in the state, like the the proposed ban on the sale of guinea pigs in NYC pet stores and the ban on the sale of dogs from puppy mills at pet stores in NYS.

A call out to the public to volunteer was made in an effort to help ACC stop the overpopulation of animals at the shelters. Volunteers are needed to help at the shelters and in the community.

5. Public Comment

Move to adjourn to Executive Session

Executive Session, 11:45 – 1pm

*** DECLARATION OF THE BOARD OF DIRECTORS OF ANIMAL CARE CENTERS OF NYC**

WHEREAS, Chapter 56 of the Laws of 2022 provides that a public body may hold its meetings entirely by remote means if a disaster emergency declared by the Governor or a local state of emergency is in effect,

WHEREAS, a state of emergency to address the threat and impacts of COVID-19 has been declared and extended by the Governor of the State of New York (Executive Order 11.7, June 14, 2022) and the Mayor of the City of New York (Emergency Executive Order 123, June 20, 2022),

WHEREAS, the Board of Directors of Animal Care Centers of NYC determines that due to the circumstances of the ongoing COVID-19 emergency the ability of one or more directors to appear in person is impaired,

WHEREAS at any public meeting at which one or more directors participate remotely from a location or locations that are not accessible to the public, members of the public shall be able to attend by the same remote means,

WHEREAS, Animal Care Centers of NYC has successfully conducted entirely remote public meetings throughout the duration of the COVID-19 emergency,

THEREFORE it is DECLARED that the meeting of the Board of Directors of Animal Care Centers of NYC being held on June 23, 2022 shall be held entirely by virtual means.
June 23, 2022